

## Verification of Competence

### Course Overview

Australian legislation requires operators of plant and equipment to be competent prior to operation. Verification of Competence is an ideal way to prove whether an operator's skills and knowledge are up to an acceptable standard. VOC can help an employer demonstrate their Duty of Care under the WHS Act.



### Plant and Equipment

Verification of competency can be conducted on the following types of equipment:

- Elevating Work Platforms
- Forklifts
- Telehandlers
- Excavators
- Skid Steer Loaders
- Front End Loaders
- Backhoes
- Dozers
- Mobile Cranes
- Gantry or Bridge Cranes

### Outcome

Upon successful completion, a Verification of Competence certificate is issued by Workplace Training Centre.

### Duration

Duration may vary according to equipment type, but generally is 2 hours

### VOC Outline:

VOC will require each participant to demonstrate the following skills and knowledge to:

- Plan Operations: Hazard management and consultation
- Pre-operational Inspections
- Operate plant/equipment
- Conclude Operations: Parking, securing the equipment and following site specific procedures

### Location

VOC can be conducted at Workplace Training Centre's facilities located in Arndell Park NSW or if required, can also be conducted on your site providing the following requirements are met:

- Suitable clear operating area
- Each type of equipment required (in serviceable condition with no faults and operator manual present)
- Appropriate PPE for the equipment

### Fees and Charges

Please contact us for individual or group VOC rates and multiple equipment rates. Travel and parking costs may apply to onsite VOCs.

### Prerequisites

Must hold a current High Risk Work Licence for the type of equipment being used or evidence of training being previously conducted.

### Workplace Training Centre's conditions for assessment:

- Speak and understand English at a level to be able to participate in the training and assessment.  
Note: Oral assessments can be arranged for applicants with writing and reading difficulties.
- Able to produce sufficient identification with name and photo (ie drivers licence, passport etc).

**Cancellations**

Where Workplace Training Centre receives sufficient notice of cancellation (at least 48 hours), a refund of fees may be available. Cancellations within 48 hours may incur a 20% cancellation fee. No refund is given for non-attendance or cancellation on day of training. More information can be found on our website or obtained from the office.

**Other information**

A re-issue of both certificate and card will incur a fee of \$30.

Certificate alone \$16.50

Card alone \$16.50

The student information pack can be found on our website or by calling the office and will provide additional information about the course.

**To book a course or for more information contact us on:**

**Phone:** 1300 668 141

**Email:** [training@wtc.edu.au](mailto:training@wtc.edu.au)

**Web:** [www.workplacetrainingcentre.edu.au](http://www.workplacetrainingcentre.edu.au)